



APPENDIX M Tender checklist Registration including List of other appendices

1. TENDER CHECKLIST

Electronic signature

The documents to be issued with a tender that must be signed by Dutch businesses (with the exception of Appendix D and I and 2 and 3 of the Data Processing Agreement) are listed below and must be signed digitally by an authorised representative of the Tenderer and by means of a qualified electronic signature. In the case of one or more foreign businesses forced by necessity or by an unforeseen event beyond their control to independently or jointly submit their tender by email (whether or not with a subcontractor), no electronic signature is required but a handwritten signature is sufficient. Also in the first case, reference is made to section 4.3.1 of these Tender Guidelines.

- a. Appendix E Tender form;
 - b. Appendix A ESPD (European Single Procurement Document)
 - c. Appendix B Supplementary declaration
 - d. Appendix H Declaration regarding obligations in environmental, social and labour law;
 - e. Appendix N Declaration regarding international social conditions
 - f. Appendix J Subcontractor declaration (if a subcontractor is insourced in order to meet the requirements imposed);
- and if a subcontractor is insourced to satisfy the requirements imposed, and from which the documents are submitted with a handwritten signature:
- g. Appendix C Model submission form;
 - h. Appendix J Subcontractor declaration.

In addition, the following documents that do not require signature must be submitted:

- i. Appendix D;
- j. Appendix I Statement of Rates and prices; and
- k. appendices 2 and 3 to the Data Processing Agreement.

In addition to the above mentioned documents, a Tender must always be accompanied by the Tender form.

Documents accompanying the Tender¹

See all above listed documents (a through to f) for tenders with a subcontractor and excluding Appendices C and J for tenders without a subcontractor.

In addition, the documents listed under i through to k and the Action Plan.

2. OVERVIEW OF OTHER APPENDICES

The Overview of other appendices the appendices to which have been uploaded in TenderNed, includes:

- 1. ARVODI-2018
- 2. Data Processing Agreement ARVODI-2018, including three appendices

For other appendices, refer to Appendix 2 'Information issued and to be Issued' from the Requirement Specifications (Appendix K issued via TenderNed).

¹ Although checked with the maximum possible care, there is a risk that the above summary will include minor errors. In that case, reference should be made to sections 4.3 and 4.4 of the Tender Guidelines.